

Regulations for Exhibitors 2009 – ANNUAL ASSEMBLY SGKC – SSCC

1. Organisation

The organisation has been appointed to Gai&Partner, via Pelli 2, 6900 Lugano, Switzerland, hereinafter referred to as the “organiser”.

2. Conditions for participation

2.1 All those enterprises and organisations whose services or products are linked to SGKC-SSCC may participate in the exhibition.

2.2 Registration shall be made by filling in the exhibition’s official form and sending it - validly signed - to the organiser within June 30th, 2009 (postmark date). All registration forms that reach the destination after the date stated above will be taken into consideration according to availability of the spaces.

2.3 Once the registration form is signed, the exhibitor accepts the present conditions on his/her behalf and on behalf of his/her collaborators or appointees by acknowledging the binding nature of the very conditions. Furthermore, he/she undertakes to respect all the General Conditions that have been set for industrial exhibitions in the Convention Centre - “Palazzo dei Congressi di Lugano”. These Conditions can be found in the Centre’s Management offices.

2.4 The signature on the registration form compels the exhibitor to settle the exhibition participation contract according to Article 3 of the Swiss Code of Obligations.

3. Organiser’s confirmation

The organiser shall confirm all exhibition registrations in writing. The sending of a written confirmation will render all credits resulting from the exhibition’s participation contract payable. The organiser reserves the right to refuse any registration form or reject any authorization to exhibit without prior explanation; even after the settlement of the contract.

4. Invoicing

4.1 Along with the written confirmation, the exhibitor will also receive a global invoice containing the exhibition surface occupation fee plus additional charges (if any). At the end of the exhibition all extra costs (if any) will be invoiced.

4.2 Registration shall be considered effective after the payment of the total amount invoiced. This payment must be due within 30 days from receipt of invoice. If the exhibitor does not pay in advance the total amount, he/she will no longer be entitled to use a stand.

5. Renunciation and Cancellation Notices

Exhibitors’ cancellation notices must be forwarded to the organiser in writing. If the notice is sent within July, 31st 2009, the exhibitor must pay 50% of the total amount invoiced as a cost-sharing fee. All notices forwarded after the above-stated date compel the exhibitor to pay 100% of the total amount invoiced.

6. Exclusion of Exhibitors

The organiser is empowered to instantly exclude any exhibitor who behaves in an unworthy manner or does not honour his/her commitment. In this case, the entire rental fee must go to the exhibition organiser.

7. Stand rental

7.1 Stand dimensions

Minimum surface area of stand amounts to 6 (six) square metres.

7.2 2009 Tariffs

The organiser has envisaged the following conditions for the 2009 edition:

Surface and general services:

Surface for hiring stand: CHF 350.00/400.00 per square meter + VAT.

7.3 Costs included

Stand hiring includes:

1. Pavilion general lighting
2. Cleaning as described.
3. Pavilion heating.
4. Pavilion security surveillance.

8. Additional Charges

8.1 According to the effective expenditure, the following costs will be charged separately:

1. Thorough cleaning of the stand.
2. Insurance (Public Liability, Fire, Flood, Damage, Theft).
3. Electric power installation
4. Electric energy consumption.
5. Telephone line connection and respective costs.
6. Surcharge for multi-source stands.
7. Vehicle Parking

8.2 The exhibition organiser must receive the total payment from the exhibitor no later than thirty days following the invoice’s date of issue. The organiser may even accept a legal document stating that the payment did take place. Should the payment not take place, the exhibitor will no longer be entitled to participate in the exhibition.

9. Availability of Display Surface Space

The availability of the exhibition space determined by the organiser is fixed for the exhibition date agreed upon. The exhibition organiser, even if in contrast with a prior confirmation, is empowered to appoint (for sound reasons) a different display area, modify the dimensions and measures of a stand, shift the entrance to or exit from a pavilion, or introduce other changes. In this case, the exhibitor has the right to rescind the contract and have the stand occupation fee reimbursed. Any other claim forwarded by the exhibitor will be excluded.

10. Sales conditions and official requirements

The exhibitors must procure all the necessary official permits and authorizations in time for the exhibition. They must abide by all rules and regulations (for example, have a permit for travelling exhibition). The exhibition organiser will not be liable for any possible offence committed by the exhibitor. It is the exhibitor's duty to have all types of authorizations issued.

11. Stand set-up and assembly

The installation of socket outlets, water intakes, telephone or other telecommunications lines must be carried out directly by the "Palazzo dei Congressi" – Convention Centre. All exhibitors must reach an agreement with the exhibition organiser and abide by the rules regarding the exhibition hall's opening hours. Furthermore, they must send a detailed plan illustrating the assemblage of their stand. The organiser may refuse to accept any equipment- assembly company that wishes to set up stands in the Convention Centre without expressing any specific motivation. The original pavilion blueprints (or their off-prints) containing the exact and binding building measurements are available in the exhibition's secretariat upon request. As to socket outlet installations, telephone and telecommunications connections or water intakes, all exhibitors must resort to the "Palazzo dei Congressi" – Convention Centre.

12. Bulky merchandise and goods

All those exhibitors who must load and unload heavy or bulky goods, or those who wish to set-up their own stand independently, must reach an agreement on all loading and unloading procedures with the "Palazzo dei Congressi" – Convention Centre. The exhibition organiser will not be liable for those who do not abide by the rules emphasized in this document. Exhibitors are directly responsible for transportation, clearance and custody of packing materials. The organiser declines all responsibility for those who do not abide by the items expressed in this regulation document.

13. Hours in which stands may be assembled or set-up

Stands may be set up in the "Palazzo dei Congressi" – Convention Centre in the following date: Tuesday, September 15th, 2009 from 7:00 a.m. to Wednesday 16th* at 9:00 a.m. All stands must be completely built-up and decorated within 9:30 a.m.*

14. Technical Installations

All tech-installations within the stands, such as phone lines or socket outlets, must be requested within reasonable time by filling out the Contract of Adhesion, or directly, by contacting the "Palazzo dei Congressi" – onvention Centre in case of independent set-up of stand.

15. Stand care and keeping

All exhibitors must provide a constant occupation of their stand during exhibition opening hours.

16. Stand cleaning

The "Palazzo dei Congressi" – Convention Centre costs for cleaning during the initial stand assembly are included in the total amount (superficial clean-up during set-up and final cleaning the morning before exhibition opening). During the Congress, the organiser will provide for aisle and common area cleaning, such as emptying wastepaper baskets in each stand. Further cleaning requests must be forwarded to the organiser in advance and invoiced separately.

17. Dismantlement of stands

The dismantlement of each stand may begin after the official closing hour of the Congress, namely on Friday, 18th September from 3:30 p.m. to 8:00 p.m. All exhibitors are not allowed to start packing their goods or dismantle their stand before the official closing hour of the exhibition.

18. Car park tickets

CHF 10.00/day to be bought directly at the Welcome Office.

19. Insurance and exclusion of organiser's liability

Every exhibitor must show the organiser his/her public liability insurance covering all activities carried out within the exhibition premises. Furthermore, every exhibitor must have insurance coverage in case of theft, fire or transportation damage. The organiser is under no obligation and therefore is not liable for the exhibitors' valuable goods or the stands' furniture.

20. Circumstances beyond one's control

For serious reasons or circumstances beyond control, the exhibition organiser is empowered to postpone, cut, extend the exhibition's duration or to cancel the exhibition. In this case, the exhibitors do not have the right to rescind the contract nor can they claim damages. All verbal or special agreements and single authorizations have no value unless they have been confirmed in writing by the organiser.

21. Legal terms and place of jurisdiction

Swiss Law is applied to the legal relations between the organiser and the exhibitor. **The Place of Jurisdiction is Lugano.**

